

Board Meeting of the Australian Appaloosa Association
Held at Airport Sydney International Inn, Arncliffe NSW
June 1st - 3rd 2007

Meeting commenced at 11 am 01 June 2007

1. Attendees

John Etccl, Debera Ebbet, Kevin Peatey, Sharon Coldwell, Brian Dedicoat, Don Northey, Marcus Sweeney

2. Apologies

None

3. Friday 01 June 2007

John Addressed meeting by welcoming the new board members and opened meeting and opened floor for discussion.

Brian queried elections regarding nominee from Victoria and her membership status. John informed meeting her membership was paid and met requirements.

Comment: I think this can be removed

3.1. Portfolios

Don spoke to the email submitted by him regarding the Responsibilities and code of Ethics of a director should undertake as a Board member.

Action M Sweeney:

Add the code of ethics to the Board of Directors document. All agreed.

J Etccl presented the portfolio documents to the board and engaged discussion on all portfolios. All directors have had input into portfolio definitions and changes presented and agreed.

John asked for a director to chair the meeting will Executive elections are undertaken. K Peatey took the chair

Motion

K Peatey called for nominations for Position of President

Moved by D Northey that J Etccl be elected as President

Seconded: D Ebbet

Carried

Motion

K Peatey called for nominations for Position of Vice President

Moved by J Etccl that D Northey be elected as Vice President.

Seconded: M Sweeney

Carried

Motion

K Peatey called for nominations for Position of Treasurer

Moved: Moved by K Peatey that M Sweeney be elected as Treasurer

Seconded: B Dedicoat

Carried

Positions on Disciplinary Committee selected and approved by Board

B Dedicoat (Chair Person)

D Ebbet

K Peatey

Discussion held with all directors on preferred portfolios. The following portfolios have been assigned to Directors:

Regional Clubs: B Dedicoat

International: D Northey

Insurance: D Ebbet

Merchandise: K Peatey

National Show: D Northey

Promotions: S Coldwell

Website: M Sweeney

Youth: S Coldwell

Amateur: B Dedicoat

Rule book: D Ebbet

3.2. Minutes of Previous Meeting

Review of previous minutes.

3.2.1. Risk Management at Shows

B Dedicoat confirmed all Regional clubs have paid Insurance

3.2.2. Regional Clubs

Minute regarding point 9(d) & 9(e) should read August 31st

3.2.3. Rule Book

Still waiting from W Cook regarding proposal which has not been submitted. No action to be taken at this meeting.

Moved by B Dedicoat that the minutes from the previous meeting (24/25th February) are true and correct, taking into account items noted in sections 3.2.1/3.2.2/3.2.3

Seconded D Ebbet

Carried

3.3. Financial Report

J Etccl presented the financial report to the Board. Discussion was held on the current figures

Motion

J Etccl moved that the financial report be accepted

*Seconded D Ebbet
Carried*

3.4. National Show

The 2007 National show was reviewed by the board.

3.4.1. 2007 Report & Financials

D Northey handed out copy of 2007 financials showing income and expenses and floor opened for discussion.

- ? Arena surface/shape position was discussed
- ? Stable layout was discussed
- ? Insurance of the National Show

The National Show had 178 Horses, 1200 class entries, \$33K prize money, \$10K ribbons, 132 events (includes Futurities)

J Etccl gave special thanks to D Northey & all other volunteers for the effort in running National show

3.4.2. Julie Gordon Letter

J Etccl presented the letter from Julie Gordon regarding request for credits for National show and Futurity fees due to injured horse.

Motion

*Moved by K Peatey that the A.A.A credit National show entry fees for 2008 entries.
No credits/refund for the stabling or Futurities.*

Seconded: D Northey

Carried

3.4.3. 2008 National Show

Discussion held on 2008 National Show.

- ? Available dates are Saturday 5th to Friday 11th April 2008 at the Dubbo showgrounds
- ? Discussion held on the availability of holding show at SIEC. Don Northey to get quotes for 3 year deal at SIEC/Dubbo/Tatura as a comparison.
- ? Layout of Dubbo grounds discussed and a presentation made by D Ebbet.
- ? D Ebbet presented the option of including yearling and 2 yr old versatilities in the National Show. D Northey to add the Yearling and 2 Yr Old versatility included in the National Show program and the program to be reviewed by the board
- ? Discussion by D Ebbet regarding new Futurity events Slots and Regional qualifiers. More investigation required before a decision is made

3.4.4. National Show Survey

Discussion held on the Survey results obtained from 2007 Nationals

3.5. ApHC

J Etccl presented the proposals and outcomes from the meetings held with Frank Larrabee and Dennis Dean during the 2007 National show.

3.6. Western Breeds

J Etccl presented the recent discussions with the AQHA and PHAA. Key outcomes still being discussed are: Amateur definitions, Rulebooks & Youth. J Etccl to organise another meeting to attempt to finalise some of these issues.

Action

J Etccl to organise meeting with AQHA and PHAA

Meeting adjourned at 6pm

4. Saturday 02 June 2007

Meeting reopened 8am

S Coldwell left meeting 8:30

National Show 2008 outcomes revisited and opened for discussion

4.1. Merchandise

3 jackets only stock remaining in existing merchandise. Need to get a new style for the new show year.

Discussion held on logo colour. Kevin to present options to board at the next meeting for merchandise, logo colours and other merchandise types i.e. badges etc.

4.2. Hall of Fame

4.2.1. Nomination of Wayne Judge

B Dediccoat presented the application for Wayne Judge. The application does not meet the requirements for an application to be reviewed by the board.

Action

J Etccl to discuss with office to return application with letter of explanation of shortcomings regarding lack of mover and seconder signatures, lack of supporting information.

4.2.2. Nomination of Wayne Myers

B Dediccoat presented the application for Wayne Myers. Board accepts nomination to be reviewed in any future inductions.

Action

Office to respond with a letter stating the application has been accepted by the board and Wayne Myers will be considered in any future nominations to the Hall of Fame.

Actions

D Northey to add Hall of Fame nominees in the next magazine

Moved by B Dedicoat that C Ricketts be nominated for the hall of fame by the current A.A.A board

Seconded J Etccl

Not Carried

4.3. Magazine

B Dedicoat presented a quote for increasing magazine size to ensure advertising, articles etc are not excluded from magazines due to size restrictions. B Dedicoat to follow up with members to ensure the concerns have been addressed.

M Hennessy joined board meeting for Amateur discussions 10:30 am. Welcomed by J Etccl.

4.4. Amateur

General discussion held regarding relationship between Board and the Amateur President/Committee. Discussions around improving the National Trophies and EOY High Point awards.

4.4.1. Masters 50yrs & Over

General discussion held on changes to this event.

Action

D Northey/M Hennessy/B Dedicoat to publish the proposal to recognise this class as an official A.A.A event

? Should this be a recognised event

? Change of name to Amateur 50 yrs & Over

? Approach State shows for inclusion of events (Showmanship, Pleasure, Hunter, & Trail)

? Including a End of year high point for this event

4.4.2. Splitting Amateur Ltd Classes

Discussion held regarding splitting the Ltd Amateur classes at the National show if the entry numbers exceed 10. Agreed by Board this will be undertaken as required at the National Show and D Northey will implement this at the 2008 National Show.

4.4.3. A.A.A funding of A.A.A.A

M Hennessy inquired as to whether the \$3000 that the A.A.A donates to the A.A.A.A annually, would continue. It will continue and the A.A.AA is to continue reporting its use back to the A.A.A Board.

4.4.4. Ltd Amateur High Points

M Hennessy proposed Deanne Warwick continues to organise list of eligible members of the Amateur Limited group. Office will supply High Point lists to Deanne.

Action

Office to supply a list of Amateur member points to Deanne Warwick to allow her to maintain list of Limited Amateur members

4.5. Rule Book

D Ebbet presented the re-written A.A.A rulebook discussing changes made especially renumbering of sections.

Rule 3.7 changed to remove the text “(exception being coloured geldings of unknown parentage may still be registered under rule 3.10)”

Action

D Northey to obtain quote for obtaining “Carbonising” options for Collection/Insemination Certificates

Action

M Sweeney to post the Collection/Insemination Certificates form on the website

Action

D Northey to ensure all show forms state that an “Indemnity forms should be completed by all strappers at shows”. See section 5.1 of the rulebook

Motion

Moved by S Coldwell that under11 Leadline and Walk and Trot be added as Mandatory events at a State and National show level

Seconded: B Dediccoat

Not carried

Action

D Ebbet to update Rule 6.4 to remove the text “(Age of Get limited to four years and younger)”

4.5.1. Printing Rule Book & Cover

Discussion held on the quotes for printing rulebooks

Action

J Etccl to inform office to re-quote on smaller print run numbers and lighter GSM paper to determine costs of actual runs.

4.5.2. ROM

D Ebbet presented a series of issues regarding the current ROM rules. Suggested the Qualifying system should be re-introduced to ensure obtaining a ROM is restricted to horses than win a classes of minimum size

Action

D Ebbet to collect information form the Membership and return to the board with more information regarding the complaints.

4.6. Youth

S Coldwell presented a proposal to raise funds for the Youth Association utilising s stallion service program

Motion

Moved by J Etccl that the Stallion Service be adopted in principleby the Board. A condition of this approval is that the program is self funding and no funds from the A.A.A be utilised. Outcomes of the fully costed program to be reviewed and final approval given by the Board at that point in time

Seconded: B Dediccoat

Carried

Action

S Coldwell to fully cost the Service program and present to the board

4.7. Office Requirements

4.7.1. Schedule of fees

The Board reviewed and changed some Fees in line with CPI

The following Fees have been changed:

Filly/Mare/Colt

\$47.00 0 to 6 Months
\$94.00 7 to 12 Months
\$120.00 13 Months & over
(Non members fee plus \$35.00)

Gelding

\$47.00 12 Months & Under
\$94.00 13 Months & Over
(Non members fee plus \$35.00)

Other

\$88.00 DNA typing fee per horse
\$77.00 DNA typing fee for second and subsequent horses
\$20.00 Change of registration category
\$30.00 Duplicate copy of registration certificate
\$77.50 Transfer of ownership to non member (Transfer \$42.50 plus \$35.00)
\$750.00 Club Affiliation (includes insurance)

Action

J Etccl to discuss with the Office regarding Point Recording Fees, what is being charged?, do not record points for non paying Youth, Amateurs, Horses on non State or National events. Difference in numbers between Financial records and number of Horses/Amateurs/Youth obtaining points.

4.7.2. Office Furniture and Other Equipment

The Board discussed the current level of office equipment and systems and the following items purchases are required

- ? Lounge 2x2 \$500.00
- ? Photocopier (Lease arrangement) \$115.00 per month
- ? Desks x 2 \$1650
- ? Heaters x 2 \$650 + installation
- ? Bookshelf \$235

Action

*D Northey to source second hand filing cabinets
D Northey to investigate telephone systems*

Motion

Moved by J Etccl that the office furniture (Lounge 2x2 \$500.00, Photocopier/Colour Printer (Lease arrangement) \$115.00 per month, Desks x 2 \$1650, Heaters x 2 \$650 + installation), Bookshelf \$235, be purchased for the office.

Seconded: M Sweeney

Carried

Office Staff

A general discussion was held regarding the existing staffing levels and the work load on the staff. The discussions indicate there are many options open to the AAA Board but the “need for staff” must be measured. Once existing workloads are measured the Board can make an appropriate decision.

Action

The office staff to prepare a business improvement plan that outlines existing workload, output timeframes, all associated costs with changes, Benefits to members, Benefits to association. A log of work duties and activities under taken over a period of time will be critical for any decision making that will demonstrate the need for additional resources requirements.

Meeting adjourned 5:45 pm

5. Sunday 03 June 2007

Meeting Opened 8 am

5.1. Office Continued

5.1.1. Youth Age Groups

Discussion was held about changing the Youth divisions

Motion

Motion moved by S Coldwell that the age groups be split as 11 Years & Under, 12 to 14 yrs and 15 to 18yrs.

Seconded: K Peatey

Carried

5.1.2. EOY High Point Awards

Action

J Etccl to get office to supply list of high point awards from current year and distribute to all directors. Board would like to leave the high point list the same as last year with the inclusion of the new Youth age groups 11 Years & Under, 12 to 14 yrs and 15 to 18yrs for 2007/08 year. Type of High point awards to be investigated for 2007/08 year

5.1.3. Points Query

Discussion held on member query regarding mixed sex Halter classes.

Action

D Ebbet to investigate mixed sex halter classes and impacts on Champion/Reserve Champion classes liaising with State bodies. D Ebbet to bring results back to Board to discuss outcomes and issues

5.1.4. Indemnity Forms

Discussion held on including an Indemnity Form on every membership form that is compulsory for all members to complete.

Motion

Moved by J Etccl that an Indemnity Form should NOT be included within the existing Membership form.

Seconded: D Ebbet

Carried

5.2. Regional Clubs

5.2.1. South Coast Appaloosa Club

No information and no discussion held. Up to this club to apply before it can be considered

5.2.2. Northern Appaloosa Club Affiliation

Letter received for A.A.A affiliation from the Northern Appaloosa Club of Tasmania.

Action

Office to write letter to the N.A.C stating a formal application is required from the N.A.C and it will be considered by the Board at that time. Consideration will be given to all requests at the point.

5.2.3. Victorian Appaloosa Sport Horse Club

Discussion held regarding letters from Victorian Appaloosa Sport Horse Club and the removal of articles from the A.A.A magazine. V.A.S.H.C has been invited to apply for affiliation with the A.A.A. The A.A.A retains the right of Editorial review over the official magazine.

5.2.4. N.S.W State Show

Letter from Orange Regional Appaloosa Club (Debbie Pearson) regarding running the NSW State Show and requesting assistance from the A.A.A

- ? A.A.A board will assist with placing the Show Program in the Official Journal as an "Insert".
- ? A.A.A will sponsor \$350 to the Orange Regional Appaloosa Club run the show
- ? A.A.A board will NOT assist in bringing a judge from America

Action

Office to respond to the Orange Regional Appaloosa Club outlining the A.A.A commitment of Journal inserts and \$350 sponsorship subject to approval of the show program by the A.A.A

Action

Office to note that all Regional Clubs running 2007/2008 State shows will receive \$350 sponsorship from the A.A.A.

5.2.5. Tasmanian State Show

Letters from S.A.C and the A.A.A office outlining issues with the Tasmanian State Show application and results.

Submissions received from Pat Coles and A.A.A Office regarding late application and submission of results, for Tasmanian State Show.

Action

J Etcell to inform the office that Show Approvals and Results timeframes must be adhered to. Late applications and late results should not be accepted and late penalties apply.

Submission from Office stating that a number of Youth competitors at the Tasmanian State Show were not current members of the A.A.A.

Action

Office to inform, in writing, the Southern Appaloosa Club that all entries must be checked and non members must not compete at any approved A.A.A event.

Action

B Dediccoat to contact S.A.C and discuss the risks of not abiding by the A.A.A rules

5.2.6. Proposed Victorian State Show

Dates provided as 15th to 17th February 2008 for the Victorian State Show. A.A.A Board will wait for official application to approve.

Proposed South Australia State show dates currently 21st to 23rd March 2008. A.A.A Board will wait for official application to approve.

5.3. Website

Email from Don Northey asking Board to consider outsourcing the Website maintenance to a professional service

Email from S Coldwell outlining suggested changes to the Website groups and information. i.e. a new menu structure

Action

M Sweeney to outline a suggestion to revamp the layout, look and feel obtaining suggestions to present to the board. Obtains Quotes: To obtain quotes for hosting options, To obtain quotes for monthly maintenance of Website, To obtain information from members to update website

Stage 1

- Outsource website maintenance
- Up to date information gathered from members
- Active emails

Stage 2

- Online membership renewals
- Online sale ring

Stage 3

- Online Registrations
- Online National Entries

Action

S Coldwell to distribute to all Directors the suggestion for layout of website

Action

Office to ensure all payments are received before updates are sent for update to Web Master. Stallion Barn to be at cost of \$150 inc GST, one off fee

Next proposed board Meeting
24th November 2007 or 9-11th November 2007

Meeting Closed 2:30 pm